

# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Town Hall, Corsham, Wiltshire  
**Date:** 25 September 2014  
**Start Time:** 7.00 pm  
**Finish Time:** 8.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Alan MacRae (Chairman), Cllr Sheila Parker (Vice Chairman), Cllr Dick Tonge and  
Cllr Philip Whalley

### **Wiltshire Council Officers**

Libby Beale, Democratic Services Officer  
Penny Bell, Community Engagement Officer  
Sue Wilkin, Senior Public Protection Officer

### **Town and Parish Councils**

Colerne Parish Council – Mary Harvey, John Bull  
Biddestone Parish Council – Tim Smith

### **Partners**

Police – Wiltshire and Swindon Police & Crime Commissioner Angus Macpherson,  
Inspector Dave Hobman.  
Great Western Hospitals NHS Foundation Trust – Caroline Terry  
Corsham Area Heritage – Peter Tapscott  
Pickwick Residents' Association – Jean Pussel

**Members of Public in Attendance: 9**

**Total in attendance: 24**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed those present to the meeting and encouraged them to sign in. It was highlighted that at the last meeting, over 200 people attended however only 120 were officially recorded.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Pauline Lyons (Box Parish Council)  Jennie Hartless (Box Parish Council)  Tom Hall (Colerne Parish Council)  Ruth Hopkinson (Corsham Town Council)  Dave Martin (Corsham Town Council)  Sue Stockley (Corsham Chamber of Commerce)  Kevin Gaskin (Corsham Community Area Network)</p>
3	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>To approve the minutes of the meeting held on 24 July 2014 as a true and correct record.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>Cllr Sheila Parker declared herself a member of Box Parish Council.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman explained that members were using laptops and tablets to facilitate paperless working, aiming to save the Council £170,000 per year on printing costs and hoped members of the public would support this.</p> <p>Attention was brought to the update in the agenda pack on a car parking consultation running from October. Those present were encouraged to participate in the consultation and contact their local member if they had any concerns on the operation of Council car parks.</p>
6	<p><u>Partner Updates</u></p> <p>Written updates from Wiltshire Police, Corsham Town Council, Corsham Chamber of Commerce and Springfield Community Campus were provided in the agenda pack.</p>

	<p>Inspector Dave Hobman gave an additional verbal update from Wiltshire Police. It was explained that on the 10 September 2014 the Neighbourhood Policing Team had moved to the Springfield Community Campus. The Inspector stated that a new PCSO, Alan Byrne, had joined the team. It was acknowledged that the crime statistics provided in the written update were out-of-date, the Area Board would be provided the latest figures at its next meeting.</p> <p>On behalf of Box Parish Council, Cllr Sheila Parker announced that on the 4 and 5 October 2014 there would be an exhibition commemorating the 'Nile Duel' at the Pavilion in Box with free entry.</p> <p>Colerne Parish Council updated that the skatepark had been completed and opened and the Council was delighted with the War memorial. It was noted that the Council was awaiting plans for the hanger site and hoped for a development agreeable to all. A question was raised over Wiltshire Council plans in preparation for first snowfall, Colerne advised it already had a snow plan ready. Cllr Dick Tonge explained the Council was currently researching drainage and flooding due to recent storms.</p> <p>Peter Tapscott, Corsham Area Heritage, encouraged attendees to purchase tickets for a Concert to commemorate WW1 on 18 October 2014 at The Corsham School. An update was provided on the 'Pass It On' event held on 24 September 2014. The event was for those born at the maternity hospital before it closed in 1950, over 50 people attended, from all over the UK making it a highly enjoyable and successful event.</p> <p>Following a question from a member of the public concerning whether the library at Springfield Community Campus would display Bath Royal Literary and Scientific Institution publications as it had done in its previous location, the Community Engagement Officer confirmed there had been no change of policy on displaying literature; however the staff had been getting used to the new space. Space would be made available to display publications from the BRLSI.</p> <p>The Chairman spoke on behalf of Chloe Lintern to remind those present of the upcoming 'Make Your Mark' event with the Youth Parliament and to contact her if they have any issues they wish to be addressed. The Chairman confirmed he would ask Chloe to provide more details on the Youth Parliament and would advise her to contact the Police &amp; Crime Commissioner with regard to youth issues.</p>
7	<p><u>No Cold Calling Zone Initiative</u></p> <p>Sue Wilkin gave a presentation on the No Cold Calling Zone Initiative which aimed to reduce doorstep crime against the elderly and vulnerable by preventing doorstep selling in small areas occupied mainly by vulnerable people. There had</p>

	<p>been positive feedback from the scheme, residents were feeling safer and rogue traders had avoided the zones. It was explained that communities take control of these zones and a toolkit was available and would be disseminated to all members. The average zone included 3-4 signs at £11 per sign, door stickers and leaflets would be supplied.</p> <p>Angus Macpherson, the Police &amp; Crime Commissioner, praised the initiative and suggested the 'Community Messaging' system could be a means to spread it to other areas of the County.</p> <p>The toolkit was available on the following link:  <a href="http://cms.wiltshire.gov.uk/documents/s71320/b%20WC%20-%20Guide%20and%20Toolkit%20No%20Cold%20Calling.pdf">http://cms.wiltshire.gov.uk/documents/s71320/b%20WC%20-%20Guide%20and%20Toolkit%20No%20Cold%20Calling.pdf</a></p> <p>Alternatively, Sue Wilkin could be contacted on: 01225 713535</p>
8	<p><u>New Youth Model</u></p> <p>It was explained the Area Board had been well-briefed on the community-led model for Youth by a presentation from the Cllr Laura Mayes, the responsible Cabinet member, at the last meeting. To begin establishing this new model, members considered the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) available in the agenda pack.</p> <p><b>Resolved:</b></p> <p><b>To adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</b></p> <p>It was explained that, since funding for positive activities for young people would be authorised by the Area Board, and there would often be months between each meeting, it would be useful for the Community Area Manager (CAM) or Community Engagement Officer (CEO) and the Chairman to approve grants and for them to come retrospectively to the Area Board in order to avoid leaving young people unsupported. It was noted that the Community Youth Officer (CYO) would not be in place until 13 October and so could not be consulted on funding at the current time and that Corsham was the only area to have both a CAM and CEO at that time. It was also suggested that this delegation of power should be reviewed annually.</p> <p><b>Resolved:</b></p> <p><b>To approve a motion that the Community Area Manager or Community Engagement Officer, in consultation with the Chairman of Corsham Area Board, may authorise expenditure in support of positive activities for</b></p>

	<p><b>young people of up to £1,000 per project between Area Board meetings which will be recorded at the next available Area Board, and that this approval be reviewed annually.</b></p> <p>It was announced there would be a 'Taster Session' for Young People on 22 October 2014 from 6-8pm at the Springfield Campus. There would also be a LYN networking event on 4 November from 7-9pm at the Campus for anyone interested in activities for young people.</p>
9	<p><u>Community Area Transport Group (CATG) update.</u></p> <p>Members received a brief update from the last CATG meeting held on 21 August and considered its recommendations for funding to reduce the excessive number of road signs along the A4.</p> <p><b>Resolved:</b></p> <p><b>To contribute a maximum of £1,300 from the CATG 2014/15 budget to complete the full schedule of activities to remove redundant signs along the A4 through Pickwick Corsham.</b></p>
10	<p><u>Member Initiative</u></p> <p>A member initiative from Cllr Sheila Parker to fund a slipper exchange at the Health Fair on 20 November was presented. It was emphasised that a previous slipper exchange had been very successful and helped to reduce falls. Great support was shown for the idea and the Area Board agreed funding could be increased by £500 to allow the initiative to extend to parishes with left-over slippers.</p> <p><b>Resolved:</b></p> <p><b>To award £2000 from the Area Board to fund a slipper exchange.</b></p>
11	<p><u>Update from previous grants</u></p> <p>Dave Martin, Corsham Town Council, was unable to attend to feedback on the Area Board grant to fund a WW1 project in the town, he was to be expected at the next meeting.</p> <p>Cllr Philip Whalley described Corsham's WW1 Centenary Commemorations on 19 August as a huge success, with 165 new recruits in the Recruitment Office Re-enactment.</p>
12	<p><u>Community Area Grants</u></p> <p>Lacock Riding for the Disabled introduced a parent and rider who would benefit</p>

	<p>from funding granted to the organisation. It was explained that children up to 16 years of age can ride and usually do so weekly, on a Monday.</p> <p>Representatives from Box described how names on the WW1 commemorative plaque were beginning to disappear and they needed support to restore the memorial to its former glory. Members expressed how the memorial at Colerne had been transformed through restoration and Box representatives confirmed they would be delighted to report back on the work and key characters remembered by it.</p> <p>Corsham Sci Fi explained it needed funding to purchase equipment for an event on 4 October and would happily loan the equipment to other groups that needed it. It was highlighted that the event brought thousands of visitors to the town each year and the group had raised £82,000 for charity since it started.</p> <p>Corsham Childminders group met weekly to share ideas and had recently moved to a larger venue. Funding was needed to purchase storage and fencing, an additional £100 to the original application was needed to cover unexpected costs, £40 for a different shed and £60 to provide it with a base. The Area Board was in agreement to increase funding by £100 in light of this new information.</p> <p>The Area Board expressed delight in hearing the benefit its grants had in the community and encouraged the applicants to update the Area Board following receipt of their funding.</p> <p>The Area Board Grants were considered and the following decisions recorded:</p> <p><b>Resolved:</b></p> <p><b>To grant Lacock Riding for the Disabled £2,175 to purchase a new pony and associated equipment;</b></p> <p><b>To grant Box £864 to restore the WW1 memorial;</b></p> <p><b>To grant Corsham Sci Fi £979.50 to purchase equipment for an event for the disabled;</b></p> <p><b>To grant Corsham Childminders £600 to purchase storage equipment and fencing.</b></p>
13	<p><u>Future Meeting Date</u></p> <p>The next meeting of the Corsham Area Board would take place on 20 November 2014 at Springfield Community Campus, Corsham. There would be a Health fair from 3-5pm with a health-themed meeting at the earlier time of 5:30-7.</p>